



**SEABIRD ISLAND
CANDIDATE'S NOMINATION
PACKAGE
FOR
GENERAL ELECTION
OF
CHIEF AND COUNCIL**

Candidate Nomination Package

Instructions

- A. Review Sections 12 and 13 of *SEABIRD ISLAND ELECTION CODE* to confirm eligibility for office and elector (page 2)
- B. **Use the Candidate Cover Sheet and Checklist Form C1** to ensure that the Candidate Nomination Package is complete and meets the legislative requirements of the *Seabird Island Election Code*.
- C. The Candidate Cover Sheet and Checklist Form C1 serve as a guide to the forms that must be submitted by a Candidate, to Seabird Island Records Management Department or Election Officer as part of the nomination process.
- D. Ensure that, for each item checked off on the Checklist Form C1 (Section B), the relevant form is completed and attached.

The Candidate Cover Sheet and Checklist Form C1 are for the local Election Officer's reference only and do not constitute part of the Candidate Nomination Package.

COMPLETION INSTRUCTIONS:

1. Fill out Forms C1, C2, C3,C4, C5, C6 and C7
2. Record the Candidate's full name.
3. Record the office for which the Candidate is seeking election.
4. Use section B of the Cover Sheet and Checklist Form C1 to identify which forms have been completed and are included in the Candidate Nomination Package.
5. Return the completed package to Seabird Island Records Department or the Election Officer.

Disclaimer: All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package – however the forms are not a substitute for Seabird Island Election Code regulations.

Please refer directly to the latest Seabird Island Election Code for applicable election-related provisions and requirements.

ELIGIBILITY TO: Vote, Nominate or be nominated for Office at Seabird Island

SECTIONS 12 AND 13 of SEABIRD ISLAND ELECTION CODE

12. Eligibility for Office

12.1 To hold the position of Chief or Councillor for Seabird Island, a person must:

- (a) be a Seabird Island Member;
- (b) be at least 18 years of age on the date of the election.
- (c) hand in a completed "Candidate Nomination Package" to the Electoral Officer and is verified by the Election Officer as complete by the end of the nomination period.
 - a. Nomination packages can be picked up from the main office or downloaded from Seabird Island's website twenty-one (21) days prior to the start of Nomination Period.
- (d) provide to the Election Officer, prior to the end of the nomination period, a written statement saying you have read and understood the Seabird Island Governance Manual and Seabird Island Election Code;
 - a. It is the responsibility of a nominee to obtain a copy of the Seabird Island Governance Manual and Election Code
- (e) be able to attend all the mandatory Council and community meeting or provide a valid reason for absence in accordance with the Seabird Island Governance Manual;
- (f) not be a candidate for both the position of Chief and the position of Councillor at the same election;
- (g) be in good financial standing with the Band and have his or her financial dealings with the Band up to date and have no debts with the Band due to deliberately refusing to pay monies owed;
- (h) swear the oath of office prior to taking office;
- (i) have not been disqualified from voting, being nominated, being elected, or holding office on Council; and
- (j) Not be an employee or contractor of the Band or any of the Band's businesses.

13. Eligibility for Elector

13.1 To be eligible to participate in an election a person must:

- (a) be a Seabird Island Member;
- (b) be at least 18 years of age on the day of the election; and
- (c) Have not been disqualified from participating in an election.

FORM C1 – Candidate Cover Sheet and Checklist Form

NOTE: This Candidate Cover Sheet and Checklist Form C1 are for the Election Officer's reference only and do not constitute part of the Candidate Nomination Package.

SECTION A

Please print in **BLOCK** letters

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION (CHIEF OR COUNCILLOR)		

SECTION B

This nomination package includes the following completed forms, appointments, consents and declarations:

CHECKLIST

- FORM C2 – Nomination Documents**
- FORM C3 – Acknowledgement of Reading Requirements**
- FORM C5 – Appointment of Candidate Scrutineer (if applicable)**
- FORM C5 – Candidate Withdrawal**
- FORM C6 – Candidate Confirmation**

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Please refer directly to the latest Seabird Island Election Code for applicable election-related provisions and requirements.

FORM C2 – Nomination Documents

Please print in BLOCK letters

SEABIRD ISLAND CHIEF AND COUNCIL ELECTION or BY-ELECTION		
CHECK ONE: General Election <input type="checkbox"/> By-Election <input type="checkbox"/> Election Date: _____		
WE, THE FOLLOWING ELIGIBLE ELECTORS OF SEABIRD ISLAND, HEREBY NOMINATE:		
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
MAILING ADDRESS (STREET ADDRESS, CITY/TOWN, POSTAL CODE)		PHONE
		EMAIL
AS A CANDIDATE FOR THE OFFICE OF:		POSITION (CHIEF OR COUNCILLOR)

Each of us **affirms** that to the best of our knowledge; the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Member of Seabird Island.
3. Is not disqualified under the *Seabird Island Election Code*, or any other enactment from being nominated for, being elected to or holding the office, or is not otherwise disqualified by law.

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)		SECONDER'S NAME (FIRST, MIDDLE AND LAST NAMES)	
RESIDENTIAL ADDRESS (STREET ADDRESS, CITY/TOWN, POSTAL CODE)		RESIDENTIAL ADDRESS (STREET ADDRESS, CITY/TOWN, POSTAL CODE)	
PH:	EMAIL:	PH:	EMAIL:
NOMINATOR'S SIGNATURE (confirms eligible elector)		SECONDER'S SIGNATURE (confirms eligible elector)	

I CONSENT TO THE ABOVE NOMINATION FOR OFFICE:	
NOMINEE'S SIGNATURE (confirms eligible for office)	DATE: (YYYY / MM / DD)

FORM C2 – Nomination Documents

Please print in BLOCK letters

I do solemnly declare as follows:

1. I am qualified under section 12 of the *SEABIRD ISLAND ELECTION CODE* to be nominated, elected and to hold the office of

POSITION (E.G. CHIEF, COUNCILLOR)

2. To the best of my knowledge, the information provided in these nomination documents is true.
3. I fully intend to accept the office if elected.
4. I accept the nomination and confirm I am eligible to run. If I have I have been untrue and not eligible to be a candidate; run and are disqualified and cause a By-election to occur, I am responsible for covering Seabird Island's election costs.

NOMINEE'S NAME (PRINT)	NOMINEE'S SIGNATURE	DATE
WITNESS' NAME (PRINT)	WITNESS' SIGNATURE	DATE

FORM C3 – Acknowledgement of Reading Requirements

Provide to Electoral Officer prior to the end of nomination period

I do solemnly declare as follows:

1. As a candidate for Seabird Island elected office, I hereby provide this written statement as acknowledging that I have read and understand the Seabird Island Governance Manual and Seabird Island Election Code.

I HAVE READ AND UNDERSTAND THE REQUIRED MATERIAL:	
NOMINEE'S SIGNATURE (ensures eligible for Office)	DATE: (YYYY / MM / DD)

FORM C4 – Appointment of Candidate Scrutineer

Please print in **BLOCK** letters

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G. CHIEF OR COUNCIL)		
I HEREBY APPOINT AS MY SCRUTINEER FOR THE:		
GENERAL VOTING DATE: (YYYY / MM / DD)	GENERAL ELECTION	BY-ELECTION
SCRUTINEER'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS, CITY/TOWN, POSTAL CODE)	PHONE:	
	EMAIL:	
<p>SELECT ONE:</p> <p><input type="checkbox"/> I HEREBY APPOINT THE ABOVE MENTIONED PERSON AS MY SCRUTINEER</p> <p><input type="checkbox"/> I HAVE NOT DELEGATED ANY ONE TO ACT AS MY SCRUTINEER</p>		
CANDIDATE'S SIGNATURE	DATE(YYYY / MM / DD)	

FORM C5 – Candidate Withdrawal

Please print in BLOCK letters

SECTION 20 of SEABIRD ISLAND ELECTION CODE

20. Withdrawal of Candidates

20.1 Any time up to thirty-six (36) day before the Election date after the close of the nomination period, a candidate may withdraw from the election by delivering a signed withdrawal to the Electoral Officer.

- (a) All written withdrawals must be signed by at least one witness.
- (b) All candidates who withdraw before the 36-day time frame will have their name removed from the ballot.
- (c) All candidates who withdraw after the 36-day time period; their name will remain on the ballot.
- (d) Be advised that once the electoral officer receives this form signed and witnessed, your withdrawal is final and therefore irrevocable.

I hereby withdraw my name as a candidate for Office from the current Seabird Island Election		
NOMINEE'S NAME (PRINT)	NOMINEE'S SIGNATURE	DATE
Name of Parent or Guardian if required:	Signature of Parent or Guardian if required:	DATE
WITNESS' NAME (PRINT)	WITNESS' SIGNATURE	DATE

FORM C6 – Candidate Confirmation

Please print in BLOCK letters

This notice hereby confirms that the nominee listed below is a candidate in the Seabird island:			
Check One: GENERAL ELECTION <input type="checkbox"/>		BY-ELECTION <input type="checkbox"/>	ELECTION DATE:
NOMINEE'S NAME (PRINT)		OFFICE: CHIEF or COUNCIL	
ELECTORAL OFFICER'S NAME (PRINT)	ELECTORAL OFFICER'S SIGNATURE	DATE	