

Applications #

Renewal

**Late Renewal** 

### Sq'éwqel (Seabird Island) **Rental Housing Application**

Please ensure all parts of the application are completed in full.

\* Mandatory Fields Required

Date:							
			Statu	ıs #*			
Birth-date*:			Email Address*:				
Phone:				Work:			
Current Address*:							
Mailing Address if different f	rom above:						
Current Living Arrangement							
Marital Status: please check a	applicable						
Couple with Children		S	Single with Children		Married with Children		
Single Adult			Over 65		Special Needs		
List all who will be living wit	h you*:						
Name*:	Status #*:		Relationship:		Birth-date:		
Name*:	Status #*:		Relationship:		Birth-date:		
Name*:	Status #*:		Relationship:		Birth-date:		
Name*:	Status #*:		Relationship:		Birth-date:		
Name*:	Status #*:		Relationship:		Birth-date:		
Office Use Only			Received by:				

Date Received:

Complete App

Incomplete

New Application

FINANCIAL INFORMAT	TION:		
Monthly Income*	Applicant	Co-Applicant	Other Adults
Employment _			
EI .			
Student / Band Sponsor			
Other (pension)			
Income Assistance			
Total Income .			
Expenses			
Present Rent			·
Hydro, Gas, Cable			
Cell, Car Insurance, Loans			
Total Expenses			<del></del>
Income minus Expenses			
Do you or your spouse own	n property and / or a house(s)	anywhere?	Yes No
If yes, list address:			
Current Landlord*:		Phone*:	How Long?*:
Address:			
Previous Landlord:		Phone:	How Long?:
Have you previously rented	d from the Band?**	No Yes	If yes, when?:

Three (3) References Required				
1) Name:	_Relationship:		Phone:	Email:
2) Name:	_Relationship:		Phone:	Email:
3) Name:	_Relationship:		Phone:	Email:
EMPLOYMENT HISTORY:				
Applicant				
Present Employer:		Address: _		
Occupation:	_Phone:			
Dates of Employment:	Month:		Day:	Year:
Full-time	Part Time		Temporary [	Other:
Previous Employer:		Address: _		
Occupation:	_Phone:			
Dates of Employment:	Month:		Day:	Year:
Full-time	Part Time		Temporary [	Other:
Co-Applicant				
Present Employer:		Address:		
Occupation:				
Dates of Employment:			Day:	Year:
Full-time	Part-Time		Temporary [	Other:
Previous Employer:		Address:_		
Occupation:	_Phone:			
Dates of Employment:	Month:		Day:	Year:
Full-time	Part-Time		Temporary [	Other:

Type of house you are applying for: please	e check all that apply			
Individual Home Loan (you want to purchase / build your own home)				
Rental: (please check the one that applied	es)			
1 bedroom 2 bedroo	ms 3 bedroom	ms		
Do you need 30 days notice to move?*	Yes	☐ No		
Are a person with a disability?	Yes	☐ No		
If yes, please specify the requirement for housing: (eg. wheelchair ramp, rancher style home,)				
I / We declare that the information provide will result in cancellation of the application		d realize that any false information provided		
I / We also authorize Seabird Island Band to	o make inquiries necessary to p	process this application.		
I / We understand that accommodation ava	ailability it subject to placemen	t on a waiting list		
I / We understand <i>Seabird Island Band do</i> submitted ANNUALLY between Nov 15 – (Housing Policy 2.5) If the application is no waiting list.	Dec. 31 at 1pm to maintain yo	ur position on the housing waiting list.		
1. 3 References are provided in this applic	ration Yes	☐ No		
2. I / We have read and understand the Hease refer specifically to the criteria a		No No ess. Available on the SI Website.		
Applicant Name (print)	Applicant Signature*	Date		
Co-Applicant Name (print)	Co-Applicant Signature*			



# Sq'éwqel (Seabird Island) Housing P.O. Box 650 | 2895 Chowat Rd. | Agassiz, BC | V0M 1A2

P.O. Box 650 | 2895 Chowat Rd. | Agassiz, BC | V0M 1A2 Phone: 604-796-2177 | Fax: 604-796-3729 | www.seabirdisland.ca

#### **Consent Form**

#### **Purpose**

This form explains how we collect, use, and share your personal information, and asks for your consent to share it with internal departments to support your housing application. We follow the OCAP principles to ensure First Nations ownership, control, access, and possession of their information, and how this information can be used, as well as in compliance with BC's Personal Information Protection Act (PIPA) and relevant privacy laws.

#### **Sharing Your Personal Information**

We may share your personal information with Seabird Island departments regarding the specified items:

#### This can include:

- Finance Department: to confirm if I have any debt owing to Seabird Island Band
- Tenant Selection Committee (SIB Community Housing Policy Manual Policy 2.8:
  - a. Only applicants on the waiting list will be considered for new housing units.
  - b. Source and level of income and stability (ability to pay).
  - c. Where the prospective tenant stands on the waiting list.
  - d. Debt free to the SIB (see note #2 pg. 25).
  - e. Three references (previous landlord, employer, personal); and
  - f. That the size of family is compatible with size of unit.

We will only share your information under formal agreements that protect your data, in accordance with OCAP principles and BC law.

#### **Your Rights**

- You have the right to know who we share your information with and why.
- You have the right to ask questions or request more details before consenting.
- You can withdraw your consent at any time (unless sharing is required by law).
- You may request access to your records or a copy of this form at any time.



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Housing
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#### Your Consent (initial by your response)

•	I consent to my personal information being shared as described above to support my Housing Application.
•	I do not consent to my personal information being shared beyond what is required by law
Depa	by consent to the above-mentioned records being forwarded to concerned internal rtments to support my Housing Application.
	Canto Logat Namo.
Signa	ture:

#### Questions?

If you have questions about how your information will be used or shared, please speak with the Tenant Services Manager (<a href="mailto:ernao@seabirdisland.ca">ernao@seabirdisland.ca</a>) or our Privacy & Confidentiality Steward before signing. (<a href="mailto:ade.daniel@seabirdisland.ca">ade.daniel@seabirdisland.ca</a>)